

## CiviGators Internship

The University of Florida's Bob Graham Center for Public Service, in partnership with UF's Government and Community Relations office, is pleased to sponsor the CiviGator Internship Program. Beginning in Spring 2025, this program offers UF students valuable opportunities for public service internships with local government partners.

Selected interns will engage in project-based work aimed at addressing real-world challenges and helping municipalities and counties meet strategic goals. Under the guidance of city and county staff, **students will work part-time (15 hours/week)** with the opportunity for the internship to extend into the fall 2025 semester, depending on student performance and host office staffing needs.

[Sign up for the virtual information session](#) about these internships which will be held on **Monday, October 7 at 4 pm**. If you register in advance but cannot attend, we will send you a link to the recording.

**The deadline for this internship application is 11:59 PM on Sunday, October 13, 2024.** All currently enrolled

undergraduate academic majors are encouraged to apply. A minimum of a 3.0 GPA is required for this internship. For eligibility details and more information about our program, [please visit our website.](#)

[Contact Dr. Kevin Bird](#), Experiential Learning Coordinator, Bob Graham Center for Public Service or call (352) 273-1077 with additional questions.

## Block 2

### Biographical Info

First Name

Last Name

Mailing Address

City

State

Zip Code

UF Student ID

UF Email

Phone Number

Current Year at UF

College (e.g. College of Liberal Arts and Sciences)

Major(s)

Minor(s)

Current UF GPA

Are you prepared to participate in this internship as a (0-3) credit-bearing IDS4940 course (or a course from your department)?

Yes

No

There are funding options for this internship. Please indicate one or both of the following you are interested in.

Unpaid with 0-3 credits

Paid/Scholarship with 0-3 credits

Please help us better understand your current funding factors that may be relevant to your placement. Your responses are for informational purposes only and will not impact your application. **Select all that apply.**

- State scholarships and grants recipient (e.g., Bright Futures)
- Federal student aid recipient (e.g., Pell)
- Military service grant recipient
- International Student
- Pay out of State Tuition

## Block 1

Please describe any job, technical, or other placement-related skills and experience you have that make you a strong candidate for the positions you prefer. Please also describe what you hope to gain from the experience. (1000 character limit)

Please describe examples of how you are involved in serving the Greater Gainesville community. This may include work you have done via your role as a UF student, or through

extracurricular activities, nonprofit work, or other forms of community engagement. (1000 character limit)

To help us and our partners identify the best placement for you, please rank the following skills according to your confidence in completing them to the best of your ability.

	Beginner	Intermediate	Advanced
Ability to work with community members to complete projects and improve resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to handle administrative tasks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to complete policy research, analyze data, and write reports	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attend scheduled meetings as a designated representative and provide a report	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assist with graphic design, social media, videography, and web writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Beginner

Intermediate

Advanced

Assist with event set-up and planning

Please review this list of potential placements and rank your Top 3.

### Potential Intern Placements

First Placement Choice

Second Placement Choice

Third Placement Choice

Internship placements are in-person in Alachua and Marion counties and may include remote work. Please indicate the geographic area that you are able to travel to for your placement.

- Gainesville only
- Gainesville and surrounding Alachua County (ex. Newberry, Archer, Hawthorne, High Springs, etc.)

Gainesville, Alachua County and Marion County

## Block 5

Please upload your current resume in PDF Format. Please name the file in this manner: Last Name \_ First Name \_ Resume (e.g., Bird \_ Kevin \_ Resume). An example resume can be found here: [Resume Sample](#)

Please list two professional or academic references we may contact if you are selected to interview for this fellowship. The individual should be able to comment on what makes you a successful candidate and how this opportunity supports your academic or career pursuits.

Reference #1

First Name



Last Name

Phone Number

Email Address

Relationship to applicant (e.g., advisor, supervisor, etc.)

## Reference #2

First Name

Last Name

Phone Number

Email Address

Relationship to applicant (e.g., advisor, supervisor, etc.)

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